

**STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING OF THE  
CITY OF TEMPLE CITY OVERSIGHT BOARD**

**CITY OF TEMPLE CITY  
COUNCIL CHAMBERS  
5938 KAUFFMAN AVENUE  
TEMPLE CITY, CALIFORNIA 91780**

**Monday, May 7, 2012**

**9:00 AM**

**I. CALL TO ORDER**

**Rhonda Rangel, Oversight Administrative Staff, called the meeting to order at 9:05 a.m.**

**II. ROLL CALL**

**Present: Chair David Jaynes, Vice Chair Steven Peacock, Linda Payne, Scott Wiles, Jose Pulido and Brian Haworth**

**Vacant: County of Los Angeles Appointee**

**III. ADMINISTRATIVE MATTERS**

- 1. Self introductions of newly appointed Oversight Board members and staff. (12-2024)**

**Board Members Jaynes, Peacock, Payne, Wiles, Pulido, and Haworth provided brief introductions.**

**The following staff members were also introduced:**

- Tracey Hause, Administrative Services Director**
- Steve Masura, Director of Community Development**
- Greg Murphy, Assistant City Attorney**

2. Election of Chair and Vice-Chair for the Oversight Board. (12-2027)

**Nominations were opened from the floor for Chair. Board Member Jaynes was elected as Chair of the Oversight Board by the following votes:**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

**Chair Jaynes open the floor for nominations for Vice Chair. Board Member Peacock was elected as Vice Chair of the Oversight Board by the following votes:**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

3. Request the Successor Agency staff to give a brief overview of duties and procedures of the Temple City Oversight Board. (12-2028)

**Steve Masura, Director of Community Development, provided a brief background and overview of the duties and procedures of the Temple City Oversight Board.**

4. Designation of a Successor Agency staff person who shall serve as the point of contact for the State Department of Finance inquires. (12-2029)

**Greg Murphy, Assistant City Attorney recommended that Tracey Hause, Administrative Services Director, serves as the point of contact for the State Department of Finance. Chair Jaynes expressed concern with designating a City staff member as the point of contact and Board Member preferred that a member of the Board serve as the point person. Mr. Murphy provided clarification on what ABX1 26 states regarding the point person and that it is not a decision making position.**

**On motion of Vice Chair Peacock, seconded by Board Member Wiles, the Oversight approved the designation of Tracey Hause, City of Temple City Administrative Services Director, as the contact for the State of California Department of Finance and request that the Chair and Vice Chair be copied on all correspondence.**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

5. Approval of Oversight Board Rules and Procedures. (12-2030)

**On motion of Board Member Wiles, seconded by Vice Chair Peacock, the Board approved the Oversight Rules and Procedures.**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

**Attachments:** [Procedural Rules for Oversight Boards](#)

6. Establishment of dates, times and location of the regular meetings of the Oversight Board. (12-2031)

**On motion of Board Member Payne, seconded by Vice Chair Peacock, the Board agreed to meet the 1st Monday of every month at 1:00 p.m. in the Temple City Council Chambers.**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

**IV. NEW BUSINESS**

7. Review Recognized Obligation Payment Schedules (ROPS) for the period of January 1, 2012 - June 30, 2012:

RECOMMENDED ACTION: Adopt Resolution No. OB-1 approving the Recognized Obligation Payment Schedule (ROPS) for the period of January 1, 2012 through June 30, 2012. (12-2032)

**Greg Murphy, Assistant City Attorney presented the ROPS and answered questions posed by the Board.**

**On motion of Board Member Haworth, seconded by Chair Jaynes, this item was approved.**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

**Attachments:** [ROP Schedule for January 2012 through June 2012](#)  
[Resolution ROPS 1/31/2012 through 6/30/2012](#)

8. Review Recognized Obligation Payment Schedules (ROPS) for the period of July 1, 2012 - December 31, 2012.

RECOMMENDED ACTION: Adopt Resolution No. OB-2 approving the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through December 31, 2012. (12-2033)

**On motion of Chair Jayne, seconded by Board Member Pulido, the Board approved this item with the following requests and amendments:**

1. Staff report requested for Item No. 1 (2005 Tax Allocation Refunding Bonds (2005 TABS); and Item No. 4 (Rosemead Blvd. Enhancement Project);
2. Remove payment or put zero on Item No. 4 (Rosemead Blvd. Enhancement Project)
3. Staff report requested for Item No. 3 (1998 City Loan) and include the terms of the loan and use of proceeds.
4. Staff report requested for Item No. 10 (Successor Agency Employee and Benefits Costs) and include a breakdown of staffing percentages.
5. Add "Urban Futures" as the Fiscal Agent on Item No. 2 (Professional Services Related to the 2005 TABS)
6. Correct footnote to read "3/1/12"

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

**Attachments:** [ROP Schedule for July 2012 through December 2012](#)  
[Resolution ROPS 7/31/2012 through 12/31/2012](#)

9. Initiate process for retaining Legal Counsel services. (12-2034)

**Greg Murphy, Assistant City Attorney reiterated to the Board that the budget for legal counsel may have to come from the Administrative Budget and asked that the Board select firms that are well versed in AB1X 26.**

**An Ad-Hoc Sub-committee was established comprised of Chair Jaynes, Vice Chair Peacock, and Board Member Wiles.**

**On motion of Chair Jaynes, seconded by Board Member Wiles, the Board approved this item and instructed the City staff to send out a Request for Qualifications (RFQ) for legal services, instructed the Ad-Hoc Sub-committee to review the submitted RFQ's received by City staff, and instructed the Sub-committee to report back at the next Board meeting.**

**Ayes:** 6 - Chair Jaynes, Vice Chair Peacock, Board Member Payne, Board Member Wiles, Board Member Pulido and Board Member Haworth

**Vacant:** 1 - County of Los Angeles Appointee

**V. MISCELLANEOUS**

10. Matters not on the posted agenda (to be presented and placed on the agenda of a future Meeting). (12-2035)

**The following matters were requested to be placed on the next Oversight Board Agenda:**

- **Report back from Ad-hoc Committee on selection of Legal Counsel Services**
- **Report on transfer of properties since January**
- **Cancel the 1st Monday of the month meeting in July and schedule a Special Meeting on July 16, 2012.**

11. Public Comment. (12-2036)

**There was no public comment.**

12. Adjournment. (12-2037)

**On motion of Board Member Wiles, seconded by Board Member Payne, the meeting was adjourned at 11:10 a.m. The next regular meeting of the Oversight Board will be Monday, June 4, 2012 at 1:00 p.m.**